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## **CHAPTER 2**

# Accounting and reporting on an accrual accounting basis

# Question 1 - Sasha Parker

# (a) Cash budget (€000)

|                  | Jan    | Feb     | Mar     | Apr     | May     | June    | Total   |
|------------------|--------|---------|---------|---------|---------|---------|---------|
| Initial capital  | 150.00 |         |         |         |         | 75.00   | 225.00  |
| Customers        |        |         |         | 60.00   | 75.00   | 75.00   | 210.00  |
| Total receipts   | 150.00 |         |         | 60.00   | 75.00   | 150.00  | 435.00  |
| Machinery        | 30.00  |         |         |         |         |         | 30.00   |
| Motor vehicles   | 24.00  |         |         |         |         |         | 24.00   |
| Premises         | 75.00  |         |         |         |         |         | 75.00   |
| Drawings         | 1.50   | 1.50    | 1.50    | 1.50    | 1.50    | 1.50    | 9.00    |
| Suppliers        |        | 30.00   | 48.00   | 60.00   | 60.00   | 60.00   | 258.00  |
| Rates            |        |         |         |         |         |         |         |
| Wages            | 2.25   | 2.25    | 2.25    | 2.25    | 2.25    | 2.25    | 13.50   |
| General expenses |        | 0.75    | 0.75    | 0.75    | 0.75    | 0.75    | 3.75    |
|                  |        |         |         |         |         |         |         |
|                  | 132.75 | 34.50   | 52.50   | 64.50   | 64.50   | 64.50   | 413.25  |
| Net cash flow    | 17.25  | (34.50) | (52.50) | (4.50)  | 10.50   | 85.50   |         |
| Balance b/f      | -      | 17.25   | (17.25) | (69.75) | (74.25) | (63.75) |         |
| Balance c/f      | 17.25  | (17.25) | (69.75) | (74.25) | (63.75) | (21.75) | (21.75) |

All balances are overdrawn except for January 20X1

|     | Feb   | Mar   | Apr   | May   | June |
|-----|-------|-------|-------|-------|------|
| o/d | 17.25 | 69.75 | 74.25 | 63.75 | 4.65 |

#### Note:

No entries will be made for the 20X0/X1 local taxes that are paid in Feb 20X2 - this situation arose because Sasha Parker had assumed that the business would only pay the taxes from the start of the tax year, e.g. 1.4.20X1.

However, there will be an entry in the profit and loss account and the statement of financial position.

# (b) Sasha Parker - profit and loss account for six months ended 30 June 20X1

|                              | €000        | €000          |
|------------------------------|-------------|---------------|
| Sales [60.00 + (5 × 75.00)]  |             | 435.00        |
| Purchases                    | 378.00      |               |
| Closing inventory            | (30.00)     |               |
| Cost of sales                |             | <u>348.00</u> |
| Gross profit                 |             | 87.00         |
| Wages                        | 13.50       |               |
| General expenses             | 4.50        |               |
| Local taxes (1.1.X1-30.6.X1) | 4.00        |               |
| Insurance                    | 13.20       |               |
| Depreciation:                |             |               |
| - Vehicles                   | 2.40        |               |
| <ul><li>Machinery</li></ul>  | <u>1.50</u> | <u>39.10</u>  |
| Net profit                   |             | <u>47.90</u>  |

# Budgeted statement of financial position as at 30 June 20X1

| Capital                       |              |                   | 225.00        |
|-------------------------------|--------------|-------------------|---------------|
| Net profit                    |              |                   | 47.90         |
| Less: drawings                |              |                   | (9.00)        |
|                               |              |                   | <u>263.90</u> |
| Non-current assets            |              |                   |               |
| Premises                      |              |                   | 75.00         |
| Vehicles                      | 24.00        |                   |               |
| Less: depreciation            | <u>2.40</u>  |                   | 21.60         |
| Machinery                     | 30.00        |                   |               |
| Less: depreciation            | <u>1.50</u>  |                   | 28.50         |
| Current assets                |              |                   |               |
| Inventory                     | 30.00        |                   |               |
| Trade receivables (3 × 75.00) | 225.00       |                   |               |
| Insurance                     | <u>13.20</u> | 268.20            |               |
| Current liabilities           |              |                   |               |
| Trade payables                | 120.00       |                   |               |
| Local taxes (1.1.X1-30.6.X1)  | 4.00         |                   |               |
| Bank overdraft                | 4.65         |                   |               |
| General expenses              | <u>0.75</u>  | ( <u>129.40</u> ) |               |
| Net current assets            |              |                   | <u>138.80</u> |
|                               |              |                   | 263.90        |

#### (c) Possible action to deal with exceeding agreed overdraft limit

Approach the bank to re-negotiate the overdraft or arrange a loan facility for an agreed term.

The amount and the period for which additional facilities are required depend on preparing a projected cash flow statement for a longer period taking into account future plans, e.g. owner's drawings requirement and any additional capital expenditure.

In particular, consider alternatives such as the following:

Leasing vehicles and/or machinery

Mortgaging the property

Getting debts in quicker manner

Introducing more capital

Obtaining or providing loan capital.

# Question 2 - Mr Norman

### (a) Purchases budget (\$000)

|        |                     | Jan      | Feb  | Mar      | Apr    | May   | Jun  |
|--------|---------------------|----------|------|----------|--------|-------|------|
| Sales  | units               | 1.65     | 2.20 | 3.85     | 4.40   | 4.40  | 4.95 |
| - Clos | ing inventory       |          | 0.55 | 0.96     | 1.10   | 1.10  | 1.24 |
| + Clos | ing inventory       | 0.55     | 0.96 | 1.10     | 1.10   | 1.24  | 1.38 |
| Purcha | ases units          | 2.20     | 2.61 | 3.99     | 4.40   | 4.54  | 5.09 |
|        |                     | Purchase | es   | Sales    |        |       |      |
|        |                     | \$000    |      | \$000    |        |       |      |
| Jan    | $(2,200 \times 40)$ | 88.00    |      | 82.50    | (1,650 | × 50) |      |
| Feb    | $(2,610 \times 40)$ | 104.40   |      | 110.00   | (2,200 | × 50) |      |
| Mar    | $(3,990 \times 40)$ | 159.60   |      | 192.50   | (3,850 | × 50) |      |
| Apr    | $(4,400 \times 40)$ | 176.00   |      | 220.00   | (4,400 | × 50) |      |
| May    | $(4,540 \times 40)$ | 181.60   |      | 220.00   | (4,400 | × 50) |      |
| Jun    | $(5,090 \times 40)$ | 203.60   |      | 247.50   | (4,950 | × 50) |      |
|        |                     | 913.20   |      | 1,072.50 |        |       |      |

# (b) Cash flow forecast (\$000)

|                 | Jan    | Feb     | Mar    | Apr    | May    | June   | Total    |
|-----------------|--------|---------|--------|--------|--------|--------|----------|
| Initial capital | 150.00 |         |        | . 1    |        |        | 150.00   |
| Cash sales      | 41.25  | 55.00   | 96.25  | 110.00 | 110.00 | 123.75 | 536.25   |
| Credit sales    |        | 41.25   | 55.00  | 96.25  | 110.00 | 110.00 | 412.50   |
|                 | 191.25 | 96.25   | 151.25 | 206.25 | 220.00 | 233.75 | 1,098.75 |
| Premises        | 80.00  |         |        |        |        |        | 80.00    |
| Commission      |        | 1.65    | 2.20   | 3.85   | 4.40   | 4.40   | 16.50    |
| Suppliers       |        | 88.00   | 104.40 | 159.60 | 176.00 | 181.60 | 709.60   |
| Administration  | 8.00   | 8.00    | 8.00   | 8.00   | 8.00   | 8.00   | 48.00    |
| Wages           | 17.00  | 17.00   | 17.00  | 17.00  | 17.00  | 17.00  | 102.00   |
| Insurance       | 0.35   |         |        |        |        |        | 0.35     |
| Total payments  | 105.35 | 114.65  | 131.60 | 188.45 | 205.40 | 211.00 | 956.45   |
|                 |        |         |        |        |        |        |          |
| Net cash flow   | 85.90  | (18.40) | 19.65  | 17.80  | 14.60  | 22.75  |          |
| Balance b/f     | -      | 85.90   | 67.50  | 87.15  | 104.95 | 119.55 |          |
| Balance c/f     | 85.90  | 67.50   | 87.15  | 104.95 | 119.55 | 142.30 |          |

# (c) Budgeted statement of income for six months ended 30 June 20X8

|                                       | \$000            | \$000         |
|---------------------------------------|------------------|---------------|
| Sales                                 |                  | 1,072.50      |
| Purchases                             | 913.20           |               |
| Closing inventory (1,380 units × £40) | ( <u>55.20</u> ) |               |
| Cost of sales                         | <u>858.00</u>    |               |
| Gross profit                          |                  | 214.50        |
| Wages                                 | 102.00           |               |
| Administration                        | 48.00            |               |
| Commission (2% of 1,072.50)           | 21.45            |               |
| Insurance                             | 0.18             |               |
| Amortisation of lease                 | <u>8.00</u>      |               |
|                                       |                  | <u>179.63</u> |
| Net profit                            |                  | <u>34.87</u>  |

#### Budgeted statement of financial position as at 30 June 20X8

|                          | \$000         | \$000          |
|--------------------------|---------------|----------------|
| Capital                  |               | 150.00         |
| Net profit               |               | 34.87          |
|                          |               | <u>184.87</u>  |
| Non-current assets       |               |                |
| Leasehold premises       | 80.00         |                |
| Less amortisation        | (8.00)        |                |
|                          |               | 72.00          |
| Current assets           |               |                |
| Inventory                | 55.20         |                |
| Trade receivables        | 123.75        |                |
| Pre-payments – insurance | 0.17          |                |
| Cash                     | <u>142.30</u> |                |
|                          | <u>321.42</u> |                |
| Current liabilities      |               |                |
| Trade payables           | 203.60        |                |
| Commission               | 4.95          |                |
|                          | <u>208.55</u> |                |
| Net current assets       |               | <u>112.87</u>  |
|                          |               | <u> 184.87</u> |

## (d) Investment of surplus funds

#### Acid test ratio

At the end of the first six-month trading, Norman's statement of financial position shows that the acid test ratio is 1.28:1 (266.22/208.55) - this is higher than the basic 1:1 ratio but it should be compared with the ratio of similar businesses in the same industry in order to establish a norm. It would appear, however, that the business has surplus funds to invest.

#### Amount to invest

A projected cash flow statement is required, taking into account future plans regarding the owner's drawing requirements, future capital commitments and working capital criteria, e.g. debtor collection and creditor payment terms.

#### Period to invest

The projected cash flow will give an indication of the period of the investment, e.g. it could range from overnight on the money market to term investments.

The important aspect is that the owner should be aware of the projected cash flows, so that return on surplus funds can be maximised.