

Name: _____ Class: _____ Date: _____

Productivity App: Productivity Apps for School and Work

1. OneNote will not function at all without an Internet connection.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: PA-2
Syncing a Notebook to the Cloud

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:21 PM

DATE MODIFIED: 4/26/2016 7:26 PM

2. OneNote allows users to convert handwriting to text using the Ink to Text button.

a. True

b. False

ANSWER: True

POINTS: 1

REFERENCES: Converting Handwriting to Text
PA-3

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:26 PM

DATE MODIFIED: 4/26/2016 7:27 PM

3. It is possible to record audio conversations with OneNote if your computer or device has a camera and/or a microphone.

a. True

b. False

ANSWER: True

POINTS: 1

REFERENCES: PA-4
Recording a Lecture

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:27 PM

DATE MODIFIED: 4/26/2016 7:29 PM

4. Microsoft Sway is available as an app on Office365 or at Sway.com.

a. True

b. False

ANSWER: True

POINTS: 1

REFERENCES: Introduction to Sway
PA-6

Productivity App: Productivity Apps for School and Work

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:35 PM

DATE MODIFIED: 4/26/2016 7:38 PM

5. Sway users work through a Storyline, which has tools and a work area for composing a digital story.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: Creating a Sway Presentation
PA-6

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:38 PM

DATE MODIFIED: 4/26/2016 7:46 PM

6. Sway will not resize background images, so it is necessary to purchase a separate app to do that.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: Introduction to Sway
PA-6

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:46 PM

DATE MODIFIED: 4/26/2016 7:48 PM

7. Office Mix is an add-in for Microsoft PowerPoint, which allows users to enhance PowerPoint presentations.

a. True

b. False

ANSWER: True

POINTS: 1

REFERENCES: Introduction to Office
PA-10

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:48 PM

DATE MODIFIED: 4/26/2016 7:49 PM

8. Through Office Mix, video clips, slide notes, and screen recordings can be added to PowerPoint presentations.

a. True

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b. False

ANSWER: True

POINTS: 1

REFERENCES: Capturing Video Clips
PA-11

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:50 PM

DATE MODIFIED: 4/26/2016 7:51 PM

9. Office Mix is currently capable of handling extended response quizzes, with more quiz types to be available soon.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: Inserting Quizzes, Live Webpages, and Apps
PA-12

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:51 PM

DATE MODIFIED: 4/26/2016 7:52 PM

10. Microsoft Edge is a Web browser that was designed as an add-in to Internet Explorer.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: Introduction to Microsoft Edge
PA-14

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:52 PM

DATE MODIFIED: 4/26/2016 7:53 PM

11. Cortana appears as an animated circle in the Address bar when it is turned on and you might need assistance.

a. True

b. False

ANSWER: True

POINTS: 1

REFERENCES: Locating Information with Cortana
PA-14

QUESTION TYPE: True / False

HAS VARIABLES: False

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DATE CREATED: 4/26/2016 7:54 PM

DATE MODIFIED: 4/26/2016 7:55 PM

12. Microsoft Edge will allow users to save webpages, but they cannot be written on.

a. True

b. False

ANSWER: False

POINTS: 1

REFERENCES: Annotating Webpages
PA-15

QUESTION TYPE: True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:56 PM

DATE MODIFIED: 4/26/2016 7:57 PM

13. Each OneNote notebook is divided into sections, also called Section Tabs. _____

ANSWER: True

POINTS: 1

REFERENCES: Introduction to OneNote 2016
PA-2

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:57 PM

DATE MODIFIED: 4/26/2016 7:59 PM

14. It is possible, through OneNote, to draw directly on the screen using drawing tools. _____

ANSWER: True

POINTS: 1

REFERENCES: Introduction to OneNote 2016
PA-2

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 7:59 PM

DATE MODIFIED: 4/26/2016 7:59 PM

15. OneNote only allows one type of project to be stored at a time. _____

ANSWER: False -

POINTS: 1

REFERENCES: Creating a OneNote Notebook
PA-2

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 8:01 PM

DATE MODIFIED: 4/26/2016 8:03 PM

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16. A Sway site can be shared on Microsoft-approved devices only. _____

ANSWER: False -

POINTS: 1

REFERENCES: PA-6
Introduction to Sway

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 8:03 PM

DATE MODIFIED: 4/26/2016 8:05 PM

17. Storyline selections, called Frames, allow users to add content. _____

ANSWER: False -

POINTS: 1

REFERENCES: Creating a Sway Presentation
PA-6

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 8:05 PM

DATE MODIFIED: 4/26/2016 8:06 PM

18. Users can add Facebook or OneNote pictures in Sway without leaving the app. _____

ANSWER: True

POINTS: 1

REFERENCES: Adding Content to Build a Story
PA-7

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 8:07 PM

DATE MODIFIED: 4/26/2016 8:08 PM

19. To use Office Mix, an account is necessary at mix.office.com. _____

ANSWER: True

POINTS: 1

REFERENCES: Adding Office Mix to PowerPoint
PA-10

QUESTION TYPE: Modified True / False

HAS VARIABLES: False

DATE CREATED: 4/26/2016 8:08 PM

DATE MODIFIED: 4/26/2016 8:09 PM