

## Chapter 1 - Office Preparation

1. Due to HIPAA regulations, the name of the patient must be withheld from the dispatcher when calling emergency medical services.

- a. True
- b. False

ANSWER: False

2. Homemade emergency dental kits are not recommended for a dental office emergency.

- a. True
- b. False

ANSWER: False

3. The oxygen tank size best suited for a dental office is the E cylinder.

- a. True
- b. False

ANSWER: True

4. Oxygen can be very dangerous because it can make a small flame burn out of control.

- a. True
- b. False

ANSWER: True

5. An office emergency routine is a definitive emergency plan \_\_\_\_\_.

- a. carried out by the dentist to ensure the safety of the patient
- b. indicating the responsibilities of each member of the dental team in the event the dentist is suddenly unable to perform duties
- c. indicating the responsibilities of each member of the dental/office team in the event of a natural disaster or fire
- d. indicating the responsibilities of each member of the dental team to ensure the safety of the patient

ANSWER: d

6. What is a responsibility of the dental auxiliary during a dental office emergency?

- a. Ask the on-call pharmacist to prepare the appropriate drugs.
- b. Assist the dentist by determining which drugs to administer to the patient.
- c. Assist the dentist by preparing emergency drugs.
- d. Administer the appropriate emergency drugs to the patient.

ANSWER: c

7. What is the role of the receptionist during a dental office emergency?

- a. Contact emergency medical services.
- b. Clear the office of all non-essential personnel and patients.
- c. Inform the other patients about the exact nature of the emergency.
- d. Assist the dental auxiliary.

ANSWER: a

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8. What is the best way for a dental office to prepare for an emergency?

- a. An “office emergency handbook” should be located in a marked location that is familiar to all dental staff.
- b. It is the responsibility of the dentist to assign each person a function and to test the team regularly on their assigned roles.
- c. The staff should receive formal training and certification in life saving emergency medical practices.
- d. An emergency should be simulated, with each person performing respective assigned functions.

ANSWER: d

9. What is a disadvantage of using a homemade dental emergency supply kit?

- a. They must be specially certified by an emergency medical department
- b. Certain medications categorized as controlled substances are easier to obtain when purchased with a manufactured kit.
- c. With a homemade kit, special instructions must be gathered from a variety of sources.
- d. There is an increased risk for human error when assembling a homemade emergency kit.

ANSWER: c

10. What is an advantage of a manufactured dental emergency supply kit?

- a. The dentist usually has extensive training with all of the items provided in the kit.
- b. These kits are often available with automatic replacement of outdated medications.
- c. Malpractice insurance rates generally are lower for dental practices that use manufactured kits rather than homemade kits.
- d. These kits are usually accompanied by a telephone “hotline” service that provides “real-time” instructions in the event of a dental emergency.

ANSWER: b

11. What is an example of an item found in a dental emergency supply kit?

- a. Nebulizer
- b. Syringe filled with insulin
- c. An ampule of Serzone
- d. A sugar source

ANSWER: d

12. Why may the dental auxiliary feel there is no need to be familiar with dental emergency supply kits?

- a. In most areas, it is illegal for a dental auxiliary to use the majority of the items in the kit.
- b. It is the legal responsibility of the dentist to ensure that the drugs and equipment in the kit are up-to-date and in good working order.
- c. Many of the items found in the kit are in general readily available in the dental exam room.
- d. Emergencies are such rare occurrences in dental practices that many auxiliaries feel they will never need to use an emergency kit.

ANSWER: a

13. Found in emergency dental kits, an “ampule” is a \_\_\_\_.

- a. pre-filled syringe
- b. single-dose of a drug used to fill a syringe

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- c. sealed container of prescription pills
- d. pre-filled IV bag

ANSWER: b

14. All oxygen tanks are \_\_\_\_.

- a. red
- b. green
- c. blue
- d. yellow

ANSWER: b

15. Which oxygen tank attachment allows pressure to be released at a reduced rate?

- a. A regulator
- b. A flowmeter
- c. An oxygen mask
- d. An adapter

ANSWER: a

16. What is an advantage of using a clear mask when administering oxygen to a patient?

- a. If a film forms on the mask, then the oxygen in the tank has been “oxidized” and the tank must be changed.
- b. It makes it easier to determine if the oxygen flow has diminished.
- c. It can be determined if the patient has begun to breathe on their own because the “fogging” of the mask is easily visible.
- d. The patient can easily communicate with the dental staff.

ANSWER: b

17. What is the purpose of the demand-valve resuscitator?

- a. It senses whether a person is breathing on their own and sends a warning signal to start CPR when breathing has ceased.
- b. It regulates the pressure of the oxygen being released from the tank.
- c. It forces oxygen into the lungs of a person who is not breathing.
- d. It synchronizes with the flowmeter and adjusts the ratio of oxygen to carbon dioxide depending on the needs of the patient.

ANSWER: c

18. Which is NOT a step involved in operating an oxygen tank?

- a. Before securing the attachments, tap on the tank to determine if it is full.
- b. Open the regulator valve all the way and then turn it back one turn.
- c. Check the face mask hose for twists or knots.
- d. Use the attached wrench to open the seal.

ANSWER: a

19. When operating an oxygen tank, it is important to adjust the flowmeter to the point at which it is releasing \_\_\_\_ liters of oxygen.

Name \_\_\_\_\_ Class \_\_\_\_\_ Date \_\_\_\_\_  
: \_\_\_\_\_ : \_\_\_\_\_ e: \_\_\_\_\_

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- a. 2 to 4
- b. 4 to 6
- c. 6 to 8
- d. 8 to 10

ANSWER: b

20. Dental auxiliaries may administer oxygen if they are trained in its use.

- a. True
- b. False

ANSWER: True