

Student name: _____

TRUE/FALSE - Write 'T' if the statement is true and 'F' if the statement is false.

1) The aim of an ethical speaker is to accomplish his or her goals by any means necessary.

1) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

2) Ethics is the branch of philosophy that deals with issues of right and wrong in human affairs.

2) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

3) Ethical issues can arise at every stage of the speechmaking process.

3) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize

the reasons public speakers need a strong sense of ethical responsibility

Accessibility : Keyboard Navigation

Gradable : automatic

4) The ethical obligation of a speaker to be fully prepared increases as the size of the audience increases.

4) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how preparation is part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

5) A public speaker need only be concerned about ethics in the conclusion of a speech.

5) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how a speaker's goals are part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

6) The first responsibility of a speaker is to make sure her or his goal is ethically sound.

6) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how a speaker's goals are part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

7) A speaker's ethical obligations decrease as the size of the audience decreases.

7) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how preparation is part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

8) As the Roman rhetorician Quintilian noted 2,000 years ago, the ideal of speechmaking is to persuade the audience by any means necessary.

8) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

9) As the Roman rhetorician Quintilian noted 2,000 years ago, the ideal of speechmaking is the good person speaking well.

9) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

10) Because persuasion is such a complex process, juggling statistics and quoting out of context to maximize

your persuasive effect are ethically acceptable in speeches to persuade.

10) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

11) As long as the goal of your speech is ethically sound, it is acceptable to use any means necessary to achieve your goal.

11) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

12) Ethical decisions need to be justified against a set of standards or criteria.

12) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

13) Sound ethical decisions involve weighing a potential course of action against a set of ethical standards or guidelines.

13) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

14) Because ethical decisions are complex, ethical choices are simply a matter of personal preference.

14) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

15) As your textbook explains, ethical decisions are essentially a matter of personal whim or opinion.

15) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

16) You have an ethical obligation to make sure the information you present in your speeches is accurate.

16) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

17) It is true, as the old adage says, that "sticks and stones can break my bones, but words can never hurt me."

17) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how name-calling and other forms of

abusive language are unethical

pub

Accessibility : Keyboard

Navigation

Gradable : automatic

18) As your textbook explains, name-calling is ethically acceptable in public speaking as long as it is used in a humorous way.

18) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Topic : Cultural Diversity

Bloom's : Understand

Learning Objective : Recognize

how name-calling and other forms of abusive language are unethical pub
Accessibility : Keyboard Navigation
Gradable : automatic

19) Name-calling should be avoided in public speaking because it stereotypes and demeans the dignity of the

19) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Topic : Cultural Diversity

Bloom's : Understand

Learning Objective : Recognize how name-calling and other forms of

individuals or groups being labeled.

abusive language are unethical

pub

Accessibility : Keyboard

Navigation

Gradable : automatic

20) When used repeatedly and systematically, name-calling can become a social force that encourages prejudice

20) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Topic : Cultural Diversity

Bloom's : Understand

Learning Objective : Recognize how name-calling and other forms of

and can lead to hate crimes.

abusive language are unethical

pub

Accessibility : Keyboard

Navigation

Gradable : automatic

21) As your textbook explains, the ethical obligation of a speaker to avoid name-calling and other forms of abusive language is essentially a matter of political correctness.

21) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how name-calling and other

forms of abusive language are unethical pub

Accessibility : Keyboard Navigation

Gradable : automatic

22) Avoiding sexist, racist, and other kinds of abusive language is important primarily as a matter of political correctness.

22) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how name-calling and other forms of

abusive language are unethical
pub

Accessibility : Keyboard
Navigation

Gradable : automatic

23) If something is legal, it is also ethical.

23) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how name-calling and other forms of

abusive language are unethical
pub

Accessibility : Keyboard
Navigation

Gradable : automatic

24) Name-calling is ethical in public speaking because it is protected by the free-speech clause of the Bill of Rights.

24) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize
how name-calling and other

forms of abusive language are unethical pub
Accessibility : Keyboard Navigation
Gradable : automatic

25) Public speakers need to take their ethical responsibilities as seriously as their strategic objectives.

25) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility
Accessibility : Keyboard
Navigation
Gradable : automatic

26) Because the aim of speechmaking is to secure a desired response from listeners, speakers need to give their strategic objectives priority over their ethical obligations.

26) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility
Accessibility : Keyboard
Navigation
Gradable : automatic

27) Unlike writers, public speakers can present other people's ideas as their own without being guilty of plagiarism.

27) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism
Bloom's : Understand

Learning Objective : Define plagiarism and ethical issues surrounding it
Accessibility : Keyboard Navigation
Gradable : automatic

28) Global plagiarism occurs when a speaker takes material from several different sources and presents it as his or her own.

28) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Identify global plagiarism and ways to avoid it

Accessibility : Keyboard
Navigation
Gradable : automatic

29) Taking someone's entire speech and passing it off as your own is a form of unethical behavior called global plagiarism.

29) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Identify global plagiarism and ways to avoid it

Accessibility : Keyboard
Navigation
Gradable : automatic

30) Copying passages from a few sources and stringing them together to make a speech is a form of unethical

behavior called patchwork plagiarism.

30) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

31) One of the best ways to avoid falling into the trap of plagiarism is to start work on your speeches well before they are due.

31) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Define plagiarism and ethical issues surrounding it

Accessibility : Keyboard

Navigation

Gradable : automatic

32) It is necessary for a public speaker to identify his or her source whether the speaker is paraphrasing or quoting verbatim.

32) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of quotations to avoid plagiarism

Learning Objective : Recognize proper use of paraphrasing to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

33) It is only necessary to identify your source in a speech when you are quoting directly, rather than paraphrasing.

33) _____

☐ true

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of quotations to avoid plagiarism

☐ false

Learning Objective : Recognize proper use of paraphrasing to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

34) Whenever you quote someone directly in a speech, you must attribute the words to that person.

34) _____

☐ true

☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of quotations to avoid

plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

35) When you paraphrase someone in a speech, you have an ethical responsibility to give that person credit for his or her ideas.

35) _____

☐ true

☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper use of paraphrasing to avoid

plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

36) When you agree with the ideas expressed by an author, it is ethical to use them without giving credit to the source.

36) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Topic : Citing Sources

Bloom's : Understand

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

37) Incremental plagiarism occurs when a speaker uses quotations or paraphrases without citing the sources of the statements.

37) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

38) Just as you need to give credit to the authors of print books and articles that you quote or paraphrase in your speech, so you need to give credit to the authors of Internet documents.

38) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

39) If a Web page is not copyright protected, then it is ethical to cut and paste sections of the page into your speech without citing your source.

39) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

40) Because opinions on the Internet are free for anyone to use, it is ethical to use them in your speech without citing your source.

40) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

41) When citing an Internet document in a speech, it is usually sufficient to introduce it by saying, "As I found on the Internet."

41) _____

- ☐ true
- ☐ false

Question Details

Topic : Plagiarism

Bloom's : Apply

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

42) Just as public speakers have ethical responsibilities, so too do the people who listen to a speech.

42) _____

- ☐ true
- ☐ false

Question Details

Topic : Listening

Bloom's : Understand

Learning Objective : Identify the guidelines for ethical listening

Accessibility : Keyboard

Navigation

Gradable : automatic

43) As a matter of ethics, audience members should listen attentively to and agree with everything a speaker says.

43) _____

- ☐ true
- ☐ false

Question Details

Topic : Listening

Bloom's : Understand

Learning Objective : Recognize that ethical listening involves being

courteous and attentive

Accessibility : Keyboard

Navigation

Gradable : automatic

44) The ethical obligation of an audience to listen to a speaker courteously and attentively is less important in speech

44) _____

- ☐ true
- ☐ false

class than for speeches outside the classroom.

Question Details

Topic : Listening

Bloom's : Understand

Learning Objective : Recognize that ethical listening involves being

courteous and attentive

Accessibility : Keyboard

Navigation

Gradable : automatic

45) All statements made by a public speaker are protected under the free speech clause of the First Amendment to the U.S. Constitution.

45) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize that ethical listening involves free and

open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : automatic

46) It is possible to disagree entirely with a speaker's ideas but still support the speaker's right to express those ideas.

46) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize that ethical listening involves free and

open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : automatic

47) No matter how well intentioned they may be, efforts to protect society by restricting free speech usually end up repressing minority viewpoints and unpopular opinions.

47) _____

- ☐ true
- ☐ false

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize that ethical listening involves free and

open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : automatic

MULTIPLE CHOICE - Choose the one alternative that best completes the statement or answers the question.

48) Speechmaking is a form of power and therefore carries

48) _____

- A) logical
- B) ethical

with it heavy _____ responsibilities.

- C) psychological
- D) emotional
- E) sociological

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibil

Accessibility : Keyboard

Navigation

Gradable : automatic

49) As your textbook makes clear, speechmaking carries heavy ethical responsibilities because it is a form of

49) _____

- A) power.
- B) authenticity.
- C) self-expression.

- D) communication.
- E) privilege.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibil

Accessibility : Keyboard

Navigation

Gradable : automatic

50) Because speechmaking is a form of power, we must always be sure to speak

50) _____

- A) concisely.
- B) persuasively.

- C) ethically.

- D) forcefully.
- E) consistently.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

51) According to your textbook, the branch of philosophy that deals with human issues of right and wrong is termed

51) _____

A) morality.

B) rationalism.

C) ethics.

D) legality.

E) existentialism.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

52) As a public speaker, you face ethical issues when

52) _____

A) selecting the topic for your speech.

B) researching your speech.

C) organizing your speech.

D) All of these answers are correct.

E) *Both* selecting the topic for your speech *and* researching your speech.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

53) In public speaking, sound ethical decisions involve weighing a potential course of action against

53) _____

- A) the frame of reference of the audience.
- B) a set of ethical guidelines or standards.
- C) the speaker's strategic objectives.
- D) a socially accepted code of legal rules.

E) the personal
opinions of the speaker.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

54) In public speaking, sound ethical decisions involve weighing a potential course of action against

54) _____

- A) the persuasive goals of the speaker.
- B) an interpretation of the U.S. Constitution.
- C) the frame of reference of the audience.

D) a set of ethical
guidelines or standards.

E) the majority
views of public opinion.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

55) Which of the following is presented in your textbook as a guideline for ethical speechmaking?

55) _____

- A) Be fully prepared for each speech.
- B) Explain your credibility in the introduction.
- C) Present your main points in nontechnical language.

D) Use visual aids
to clarify statistical trends.

E) Be alert to
feedback from the
audience.

Question Details

Topic : Ethics

Bloom's : Understand

Bloom's : Analyze

Learning Objective : Recognize how preparation is part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

56) Which of the following is presented in your textbook as a guideline for ethical speechmaking?

56) _____

- A) Explain your motives for speaking.
- B) Cite your sources in the introduction.
- C) Make sure your goals are ethically sound.
- D) All of these answers are correct.

E) *Both* explain your motives for speaking *and* make sure your goals are ethically sound.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

57) Which of the following is presented in your textbook as a guideline for ethical speechmaking?

57) _____

- A) Put ethical principles into practice.
- B) Adapt to the audience's frame of reference.
- C) Make sure your goals are ethically sound.
- D) All of these answers are correct.

E) *Both* put ethical principles into practice *and* make sure your goals are ethically sound.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize that speakers must behave ethically all the time
Accessibility : Keyboard
Navigation
Gradable : automatic

58) All of the following are presented in your textbook as guidelines for ethical speechmaking *except*

58) _____

- A) be honest in what you say.
- B) avoid name calling and other forms of abusive language.
- C) be fully prepared for each speech.

D) make sure your goals are ethically sound.

E) explain your credibility on the speech topic.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical pub

Learning Objective : Recognize that speakers must behave ethically all the time

Accessibility : Keyboard

Navigation

Gradable : automatic

59) Which of the following are included in your textbook as guidelines for ethical speechmaking?

59) _____

- A) Make sure your goals are ethically sound, stay within your time limits, and practice your speech delivery.
- B) Be honest in what you say, be fully prepared for each speech, and make sure your goals are ethically sound.
- C) Avoid global plagiarism, use quotations rather than paraphrases, and put your ethical principals into practice.
- D) Be fully prepared for each speech, avoid name-

calling, and stay within your time limits.

E) Establish your credibility, be honest in what you say, and put your ethical principles into practice.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Accessibility : Keyboard Navigation
Gradable : automatic

60) All of the following are presented in your textbook as guidelines for ethical speechmaking *except*

60) _____

- A) explain your motives for speaking to the audience.
- B) put your ethical principles into practice.
- C) avoid name-calling and other forms of abusive

language.

D) make sure your goals are ethically sound.

E) be fully prepared for each speech.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical pub

Learning Objective : Recognize that speakers must behave ethically all the time

Accessibility : Keyboard Navigation

Gradable : automatic

61) All of the following are presented in your textbook as guidelines for ethical speechmaking *except*

61) _____

- A) be fully prepared for each speech.
- B) make sure your goals are ethically sound.
- C) avoid name-calling and other forms of abusive language.

D) respect your listeners' frame of reference.

E) put your ethical principles into practice.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical pub

Learning Objective : Recognize

that speakers must behave ethically all the time
Accessibility : Keyboard Navigation
Gradable : automatic

62) For his informative speech, Douglas told his classmates how to get free food at a drive-through restaurant. Rather than focusing on legitimate deals, such as student discounts or coupons, Douglas talked about ways to trick employees into believing you had already paid for food when you had not. His instructor gave the speech a poor grade

62) _____

- A) Be fully prepared for each speech.
- B) Make sure your goals are ethically sound.
- C) Avoid name-calling and other forms of abusive language.

Question Details

Topic : Ethics
Bloom's : Analyze
Learning Objective : Recognize how a speaker's goals are part of ethical

because it violated the ethical criteria for public speaking presented in your textbook. The guideline Douglas violated was:

- D) Adapt to your audience's frame of reference.
- E) Avoid plagiarism.

speechmaking
Accessibility : Keyboard
Navigation
Gradable : automatic

63) Having spent two years working in a television newsroom, Madison decided to give her informative speech on that topic. Because she knew a lot about it and was comfortable speaking to an audience, she didn't spend much time preparing. As a result, her speech was poorly organized, ran overtime, and did not have a clear message. Which guideline for ethical public speaking discussed in your

63) _____

- A) Be fully prepared for each speech.
- B) Make sure your goals are ethically sound.
- C) Avoid name-calling and other forms of abusive language.

textbook did Madison fail to live up to?

- D) Be honest in what you say.
- E) Avoid plagiarism.

Question Details

Topic : Ethics

Bloom's : Analyze

Learning Objective : Recognize how preparation is part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : automatic

64) As explained in your textbook, public speakers have an ethical obligation to avoid name-calling and other forms of

abusive language because such language

64) _____

A) demeans the dignity of the groups or individuals being attacked.

B) violates current standards of political correctness on college campuses.

C) undermines the right of all groups in the United States to express their ideas.

D) All of these answers are correct.

E) *Both* demeans the dignity of the groups or individuals being attacked *and* undermines the right of all groups in the United States to express their ideas.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how name-calling and other forms of

abusive language are unethical pub

Accessibility : Keyboard

Navigation

Gradable : automatic

65) As explained in your textbook, public speakers have an ethical obligation to avoid name-calling and other forms of

abusive language because such language

65) _____

A) violates the free-speech clause in the United States Constitution.

B) demeans the dignity of the groups or individuals being attacked.

C) undermines the right of all groups in the United States to express their ideas.

D) All of these answers are correct.

E) *Both* demeans the dignity of the groups or individuals being attacked *and* undermines the right of all groups in the United States to express their ideas.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical pub

Accessibility : Keyboard
Navigation
Gradable : automatic

66) As explained in your textbook, public speakers have an ethical obligation to avoid name-calling and other forms of

abusive language because such language

66) _____

A) is forbidden by the first amendment to the U.S. Constitution.

B) violates current standards of political correctness on college campuses.

C) changes meaning based on the frame of reference of the audience.

D) is used by speakers who are not fully prepared for

their presentations.

E) demeans the personal dignity of the groups or individuals being attacked.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how name-calling and other forms of

abusive language are unethical pub

Accessibility : Keyboard
Navigation
Gradable : automatic

67) The three kinds of plagiarism discussed in your textbook are

67) _____

A) universal plagiarism, incremental plagiarism, and accidental plagiarism.

B) essential plagiarism, incidental plagiarism, and global plagiarism.

C) literary plagiarism, scientific plagiarism, and speech plagiarism.

D) idea plagiarism, quotation plagiarism, and

paraphrase plagiarism.

E) global plagiarism, patchwork plagiarism, and incremental plagiarism.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Define plagiarism and ethical issues surrounding it

Learning Objective : Identify

global plagiarism and ways to avoid it

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

68) Which of the following is recommended by your textbook as a way to avoid plagiarism?

68) _____

A) Avoid using direct quotations from other people in your speech.

B) Try to use as few sources as possible in researching your speech.

C) Avoid citing quotations and paraphrases in your speech.

D) Get an early start on researching and preparing your speech.

E) Make sure you include information from the library in your speech.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Define plagiarism and ethical issues surrounding it

Accessibility : Keyboard

Navigation

Gradable : automatic

69) Which of the following does your textbook recommend as a way to keep from plagiarizing?

69) _____

A) Avoid using personal experience in your speech.

B) Get all your factual information from encyclopedias.

C) Get an early start on researching and preparing your speech.

D) Gather research materials from sources you know

are reliable.

E) Avoid using direct quotations from other people in your speech.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Define plagiarism and ethical issues surrounding it

Accessibility : Keyboard

Navigation

Gradable : automatic

70) According to your textbook, global plagiarism occurs when a person

70) _____

A) bases his or her speech completely on foreign sources.

B) fails to cite sources throughout the body of the speech.

C) takes a speech entirely from one source and passes it off as her or his own.

D) uses two or three sources and blends the information into a unified whole.

E) bases the speech entirely on his or her personal experience.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify global plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

71) Tanya went to the beach instead of staying in town and working on her speech. When she realized how soon the speech was due, she asked a friend who had already taken public speaking to loan her an old outline, which she used

71) _____

A) Tanya should have planned better, but she isn't guilty of plagiarism.

B) Tanya is guilty of global plagiarism.

C) Tanya is guilty of patchwork plagiarism.

D) Tanya is ethical if she cites the friend whose

verbatim for her class speech. Which of the following statements best describes Tanya's actions?

speech she used.

E) Tanya is guilty of incremental plagiarism.

Question Details

Topic : Plagiarism

Bloom's : Analyze

Learning Objective : Identify global plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

72) According to your textbook, _____ plagiarism occurs when a speaker copies word for word from two or three sources.

72) _____

- A) global
- B) incremental

- C) patchwork
- D) secondary
- E) partial

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

73) As your textbook explains, a speaker who assembles a speech by copying word for word from two or three sources is

73) _____

- A) Partial
- B) Incremental

committing what kind of plagiarism?

- C) Global
- D) Patchwork
- E) Secondary

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

74) Which of the following does your textbook recommend as a way to avoid patchwork plagiarism?

74) _____

- A) Consult a large number of sources in your research.
- B) Use transitions to connect information from different sources.

- C) Keep a record of the order in which you locate research sources.
- D) Include a bibliography at the end of

your speech.

- E) Take all the notes from each research source on a

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify patchwork plagiarism and ways to avoid it

single page.

Accessibility : Keyboard

Navigation

Gradable : automatic

75) Which of the following does your textbook recommend as a way to avoid patchwork plagiarism?

75) _____

- A) Do most of your research on the Internet.
B) Take all the notes from each source on a single page.
C) Consult a large number of sources in your research.
D) All of these answers are correct.

E) *Both* take all the notes from each source on a single page *and* consult a large number of sources in your research.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

76) Ryan located three excellent sources for his persuasive speech. He copied long sections from each source word for word, strung them together with a few transitions, and mentioned the sources of his information in passing. Which of

76) _____

- A) Ryan is ethical because he did research for his speech.
B) Ryan is guilty of global plagiarism.
C) Ryan is guilty of patchwork plagiarism.

the following statements *best* describes Ryan's situation?

- D) Ryan is ethical because he mentioned the sources of his information.
E) Ryan is guilty of incremental plagiarism.

Question Details

Topic : Plagiarism

Bloom's : Analyze

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

77) According to your textbook, _____ plagiarism occurs when the speech as a whole is ethical but the speaker fails to give credit for particular quotations and paraphrases.

77) _____

- A) incidental
- B) informative

- C) inferential
- D) invalid
- E) incremental

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

78) According to your textbook, _____ plagiarism occurs when the speech as a whole is ethical but the speaker fails to give credit for particular quotations and paraphrases.

78) _____

- A) incremental
- B) patchwork

- C) accidental
- D) incidental
- E) global

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

79) _____

- A) When taking notes, identify direct quotes, paraphrases, and your ideas.
- B) Give credit to the sources of all the ideas you quote or paraphrase.
- C) Use encyclopedias to find reliable factual information.
- D) All of these answers are correct.

E) *Both* when taking notes, identify direct quotes, paraphrases, and your ideas *and* give credit to the sources of all the ideas you quote or paraphrase.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

80) Which of the following does your textbook recommend as a way to steer clear of incremental plagiarism?

80) _____

- A) Do most of the research for your speech at the library.
- B) Assign a number to each of the sources you use in your speech.
- C) When taking notes, distinguish among quotations, paraphrases, and your ideas.
- D) Avoid paraphrasing the research materials you

use in your speech.

E) Be sure to include a complete bibliography at the end of your speech.

Question Details

Topic : Plagiarism

Topic : Research

Bloom's : Remember

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : automatic

81) Which of the following does your textbook recommend as a way to steer clear of incremental plagiarism?

81) _____

- A) Avoid using direct quotations from other people in your speech.
- B) Use only your original ideas so there is no risk of plagiarism.
- C) Avoid citing sources that might make someone suspect plagiarism.
- D) Cite the sources of all quotations and paraphrases

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Identify incremental plagiarism and ways to avoid it

in your speech.

- E) Avoid paraphrasing information from other people in your speech.

Accessibility : Keyboard

Navigation

Gradable : automatic

82) Jerome found several excellent sources for his informative speech. He pulled key information from them, blended those ideas into his own perspective, and cited his sources when he presented the speech. Which of the following

82) _____

- A) Jerome is ethical because he cited his sources and used them to develop his own slant on the topic.
- B) Jerome is guilty of incremental plagiarism because he used quotations and paraphrases from other people in his speech.
- C) Jerome is ethical because he did not copy his speech from a single source.
- D) Jerome is guilty of patchwork plagiarism because

statements *best* describes this situation?

he used ideas from several different sources in his speech.

- E) Jerome is guilty of global plagiarism because he did not develop his speech entirely from his own knowledge and experience.

Question Details

Topic : Ethics

Bloom's : Analyze

Learning Objective : Define plagiarism and ethical issues surrounding it

Accessibility : Keyboard

Navigation

Gradable : automatic

83) To avoid

plagiarism when using an Internet source in your speech, your textbook recommends keeping track of all of the following *except*

83) _____

- A) the author or organization responsible for the document.
- B) the date on which the document or site was last updated.
- C) the comments the document has received on

Google.

D) the date on which you accessed the document.

E) the title of the Internet document.

Question Details

Topic : Plagiarism

Topic : Internet Source

Bloom's : Remember

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

84) To avoid plagiarism when using information from an Internet document in your speech, your textbook recommends that you keep a record of

84) _____

- A) the title of the document.
- B) the author or organization responsible for the document.
- C) the search engine you used to find the site.
- D) All of these answers are correct.

E) *Both* the title of the document *and* the author or organization responsible for the document.

Question Details

Topic : Plagiarism

Bloom's : Remember

Learning Objective : Recognize proper inclusion of Internet materials and

sources to avoid plagiarism

Accessibility : Keyboard

Navigation

Gradable : automatic

85) When Sophia attended the first

discussion section for her math class and heard her instructor begin speaking with an unfamiliar accent, she immediately decided, "I won't learn anything from this teacher." Sophia

85) _____

- A) Listen attentively.
- B) Avoid prejudging the speaker.
- C) Take accurate notes.

Question Details

Topic : Listening

Bloom's : Analyze

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves avoiding

failed to uphold which guideline for ethical listening?

- D) Support free speech.
- E) Avoid name-calling.

prejudging the speaker
Accessibility : Keyboard
Navigation
Gradable : automatic

86) The three guidelines for ethical listening discussed in your textbook are

86) _____

- A) listen attentively, take accurate notes, and avoid prejudging the speaker.
- B) support free speech, avoid name-calling, and listen attentively.
- C) listen attentively, avoid prejudging the speaker, and support free speech.

- D) take accurate notes, support free speech, and avoid name-calling.
- E) avoid stereotyping the speaker, support free speech, and take accurate notes.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

Learning Objective : Recognize that ethical listening involves avoiding

prejudging the speaker
Learning Objective : Recognize that ethical listening involves free and open expression of ideas
Accessibility : Keyboard
Navigation
Gradable : automatic

87) According to your textbook, the ethical obligations of _____ listeners in a public
87) _____

- A) maintaining the free and open expression of ideas.
- B) judging the speaker on the basis of her or his prestige.
- C) being courteous and attentive during the speech.
- D) All of these answers are correct.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

E) *Both*
maintaining the free and open expression of ideas *and* being courteous and attentive during the speech.

Learning Objective : Recognize that ethical listening involves free and open expression of ideas

Accessibility : Keyboard Navigation

Gradable : automatic

88) According to your textbook, the guidelines for ethical listening in a public speaking situation include

88) _____

- A) maintaining the free and open expression of ideas.
- B) judging the speaker on the basis of her or his prestige.
- C) taking accurate notes of what the speaker says.
- D) All of these answers are correct.

E) *Both*
maintaining the free and open expression of ideas *and* taking accurate notes of what the speaker says.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves free and

open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : automatic

89) A listener's ethical obligations include

89) _____

- A) being courteous and attentive during a speech.

B) agreeing with everything a speaker says.

- C) maintaining the free and open expression of ideas.
- D) All of these answers are correct.
- E) *Both* being courteous and attentive during a

speech *and* maintaining the free and open expression of ideas.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

Learning Objective : Recognize that ethical listening involves free and open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : automatic

90) According to your textbook, the ethical obligations of listeners include

90) _____

- A) judging the speaker on the basis of his or her delivery.
- B) listening to the speaker courteously and attentively.
- C) maintaining the free and open expression of ideas.
- D) All of these answers are correct.

E) *Both* listening to the speaker courteously and attentively *and* maintaining the free and open expression of ideas.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

Learning Objective : Recognize that ethical listening involves avoiding prejudging the speaker

Accessibility : Keyboard

Navigation

Gradable : automatic

91) A listener's ethical obligation to avoid prejudging a speaker means that a listener should

91) _____

- A) agree with everything the speaker says.
- B) strive to understand the speaker before criticizing his or her ideas.

C) focus on the speaker's delivery when responding to the speech.
D) All of these

answers are correct.

E) *Both* agree with everything the speaker says *and* focus on the speaker's delivery when responding to the

Question Details

Topic : Listening

Bloom's : Understand

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves avoiding

speech.

prejudging the speaker

Accessibility : Keyboard

Navigation

Gradable : automatic

FILL IN THE BLANK. Write the word or phrase that best completes each statement or answers the question.

92) _____ is the branch of philosophy that

92) _____

deals with issues of right and wrong in human affairs.

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : automatic

93) Representing someone else's information in a speech or paper as though it were your own is called

_____.

93) _____

Question Details

Topic : Plagiarism

Bloom's : Understand

Learning Objective : Define plagiarism and ethical issues surrounding it

Accessibility : Keyboard

Navigation

Gradable : automatic

94) _____ plagiarism occurs when a speaker steals a speech entirely from another source and passes it off as his or her own.

94) _____

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Identify global plagiarism and ways to avoid it

Accessibility : Keyboard
Navigation
Gradable : automatic

95) _____ plagiarism occurs when a speaker fails to give credit for particular parts of the speech that are

borrowed from other people.

95) _____

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard
Navigation
Gradable : automatic

96) _____ plagiarism occurs when a speaker copies passages from a few sources and strings them together in a speech.

96) _____

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Identify patchwork plagiarism and ways to avoid it

Accessibility : Keyboard
Navigation
Gradable : automatic

97) To _____ is to restate or summarize an author's ideas in one's own words.

97) _____

Question Details

Topic : Plagiarism
Bloom's : Understand
Learning Objective : Recognize proper use of paraphrasing to avoid

plagiarism
Accessibility : Keyboard
Navigation
Gradable : automatic

SHORT ANSWER.
Write the word or phrase
that best completes each

statement or answers the question.

98) The five guidelines in your textbook for ethical public speaking are

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical pub

Learning Objective : Recognize that speakers must behave ethically all the time

Accessibility : Keyboard

Navigation

Gradable : manual

99) The three guidelines presented in your textbook for ethical listening are:

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

Learning Objective : Recognize that ethical listening involves avoiding

prejudging the speaker

Learning Objective : Recognize that ethical listening involves free and open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : manual

100) Briefly explain the following statement: "Public speaking is a form of power and therefore carries with it

heavy ethical responsibilities."

Question Details

Topic : Ethics

Bloom's : Analyze

Learning Objective : Recognize the reasons public speakers need a strong

sense of ethical responsibility

Accessibility : Keyboard

Navigation

Gradable : manual

101) Identify and discuss four of the basic guidelines presented in your textbook for ethical speechmaking.

Question Details

Topic : Ethics

Bloom's : Remember

Learning Objective : Recognize how a speaker's goals are part of ethical speechmaking

Learning Objective : Recognize how preparation is part of ethical speechmaking

Learning Objective : Recognize how honesty is part of ethical speechmaking

Learning Objective : Recognize how name-calling and other forms of abusive language are unethical

Learning Objective : Recognize that speakers must behave ethically all the time

Accessibility : Keyboard

Navigation

Gradable : manual

102) Briefly discuss the ethical importance of avoiding sexist, racist, and other forms of abusive language in a public speech.

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize

how name-calling and other forms of abusive language are unethical pub

Accessibility : Keyboard Navigation

Gradable : manual

103) Explain two reasons why it is important from an ethical standpoint for a public speaker to be fully prepared for each speech.

Question Details

Topic : Ethics

Bloom's : Understand

Learning Objective : Recognize how preparation is part of ethical

speechmaking

Accessibility : Keyboard

Navigation

Gradable : manual

104) What are the three types of plagiarism discussed in your textbook? Give a hypothetical example of each type.

Question Details

Topic : Plagiarism

Bloom's : Apply

Learning Objective : Define plagiarism and ethical issues surrounding it

Learning Objective : Identify global plagiarism and ways to avoid it

Learning Objective : Identify patchwork plagiarism and ways to avoid it

Learning Objective : Identify incremental plagiarism and ways to avoid it

Accessibility : Keyboard

Navigation

Gradable : manual

105) Explain the following statement: "Speechmaking is a two-way street. Just as public speakers have ethical responsibilities, so too do listeners."

Question Details

Topic : Listening

Bloom's : Analyze

Learning Objective : Identify the guidelines for ethical listening

Accessibility : Keyboard

Navigation

Gradable : manual

106) Identify and explain the three guidelines for ethical listening discussed in your textbook.

Question Details

Topic : Listening

Bloom's : Remember

Learning Objective : Identify the guidelines for ethical listening

Learning Objective : Recognize that ethical listening involves being courteous and attentive

Learning Objective : Recognize that ethical listening involves avoiding

prejudging the speaker

Learning Objective : Recognize that ethical listening involves free and open expression of ideas

Accessibility : Keyboard

Navigation

Gradable : manual

107) Explain the following statement: "It is important to keep in mind that ensuring a person's freedom to express her or his ideas does not imply agreement with those ideas. You can disagree entirely with the message but still support the

speaker's right to express it."

Question Details

Topic : Ethics

Bloom's : Analyze

Learning Objective : Recognize that ethical listening involves free and open expression of ideas

Accessibility : Keyboard Navigation
Gradable : manual

Answer Key

Test name: the art 13e ch02

- 1) FALSE
- 2) TRUE
- 3) TRUE
- 4) FALSE
- 5) FALSE
- 6) TRUE
- 7) FALSE
- 8) FALSE
- 9) TRUE
- 10) FALSE
- 11) FALSE
- 12) TRUE
- 13) TRUE
- 14) FALSE
- 15) FALSE
- 16) TRUE
- 17) FALSE
- 18) FALSE
- 19) TRUE

- 20) TRUE
- 21) FALSE
- 22) FALSE
- 23) FALSE
- 24) FALSE
- 25) TRUE
- 26) FALSE
- 27) FALSE
- 28) FALSE
- 29) TRUE
- 30) TRUE
- 31) TRUE
- 32) TRUE
- 33) FALSE
- 34) TRUE
- 35) TRUE
- 36) FALSE
- 37) TRUE
- 38) TRUE
- 39) FALSE
- 40) FALSE

41) FALSE

42) TRUE

43) FALSE

44) FALSE

45) FALSE

46) TRUE

47) TRUE

48) B

49) A

50) C

51) C

52) D

53) B

54) D

55) A

56) C

57) E

58) E

59) B

60) A

61) D

62) B

63) A

64) E

65) E

66) E

67) E

68) D

69) C

70) C

71) B

72) C

73) D

74) A

75) C

76) C

77) E

78) A

79) B

80) C

81) D

82) A

83) C

84) D

85) B

86) C

87) E

88) A

89) E

90) E

91) B

92) Ethics

93) plagiarism

94) Global

95) Incremental

96) Patchwork

97) paraphrase

98) Make sure your goals are ethically sound.

Be fully prepared for each speech.

Be honest in what you say.

Avoid name-calling and abusive language.

99) Be courteous and attentive.

Avoid prejudging the speaker.

Put ethical
principles into
practice.

Maintain the free
and open expression
of ideas.

100) Answers will vary.

101) Answers will vary.

102) Answers will vary.

103) Answers will vary.

104) Answers will vary.

105) Answers will vary.

106) Answers will vary.

107) Answers will vary.