Homeowners Association Annual Meeting 2021

Dear Henry,

Please find below the agenda for the 2021 Annual Meeting. I hope that you will be able to join us and participate. Please RSVP no later than February 20, 2020 by calling 505-555-0421.

Sincerely,

Luciana Sanchez  
Secretary

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **March 1, 2021** | | | |
| **Start Time** | **End Time** | **Item** | **HOA Officers-Members** |
| 3:00 PM | 3:30 PM | Introductions | President |
| 3:30 PM | 4:00 PM | Financial Summary | Treasurer |
| 4:00 PM | 4:15 PM | Break | Secretary |
| 4:15 PM | 5:00 PM | Rule Violations | Secretary |
| 5:00 PM | 6:30 PM | Improvement Requests | Homeowners |

# 2020 Financial Summary

|  |  |
| --- | --- |
| Revenue |  |
| Association Dues | $10,200.00 |
| Interest Income | $3,000.00 |
| Parking Space Rentals | $1,700.00 |
| Total Revenue | $14,900.00 |
| Expenses |  |
| Operating | $2,200.00 |
| Utilities | $1,800.00 |
| Repairs/Maintenance | $1,700.00 |
| Landscape/Grounds | $1,650.00 |
| Mailboxes | $350.00 |
| Total Expenses | $7,700.00 |
| Net Change | $7,200.00 |

Table 1: Financial Summary