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| MINUTES | | | | | |
| First Wednesday of August | | 6:30 pm | | Student Union Building Room 111 | |
| Meeting called by | President John Smith | | | | |
| Type of meeting | Monthly assembly of members | | | | |
| Facilitator | President John Smith | | | | |
| Note taker | Secretary, *Student Name* | | | | |
| Timekeeper |  | | | | |
| Attendees |  | | | | |
| Program Update | | | | | |
|  | Vice President, Eileen King | | | | |
| Discussion | Future field trips | | | | |
| Members would like to visit local companies to learn about the business and how IT is managed there. | | | | | |
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| Conclusions | Select one company each year and set up a site visit in lieu of a monthly meeting. | | | | |
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| Action Items | | | Person Responsible | | Deadline |
| Beginning next calendar year, meet one time at a local company | | | Program chair | | December 31 |
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| National Conference | | | | | |
|  | Robert May | | | | |
| Discussion | Date and Location for National Conference has been selected. | | | | |
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| Conclusions |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
| Members should make the date and location on their planning calendars. | | |  | |  |
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| MINUTES | | | | | |
| First Wednesday of July | | 6:30 pm | | Student Union Building Room 111 | |
| Meeting called by | President John Smith | | | | |
| Type of meeting | Monthly assembly of members | | | | |
| Facilitator | President John Smith | | | | |
| Note taker | Secretary, *Student Name* | | | | |
| Timekeeper |  | | | | |
| Attendees |  | | | | |
| Region News | | | | | |
|  | Vice President, Eileen King | | | | |
| Discussion | Region 4 meeting to be held in town on December 15. | | | | |
| Anyone interested in running for an officer position in the region is encouraged to attend. | | | | | |
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| Conclusions |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
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| National Conference | | | | | |
|  | Robert May | | | | |
| Discussion | Our region was selected to host the national conference next spring. Details will be made available later. | | | | |
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| Conclusions |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
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| MINUTES | | | | | |
| First Wednesday of June | | 6:30 pm | | Student Union Building Room 111 | |
| Meeting called by | President John Smith | | | | |
| Type of meeting | Monthly assembly of members | | | | |
| Facilitator | President John Smith | | | | |
| Note taker | Secretary, *Student Name* | | | | |
| Timekeeper |  | | | | |
| Attendees |  | | | | |
| Local Educational Opportunities | | | | | |
|  | Vice President, Eileen King | | | | |
| Discussion | Computerland will be offering certification courses to members at a discount. | | | | |
| Anyone interested in taking classes to prep for certification exams will receive a 15% discount off published prices. | | | | | |
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| Conclusions |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
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| Agenda Topic | | | | | |
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| Discussion |  | | | | |
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| Conclusions |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
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